

# Production Central Covid-19 Safety Protocols

## **Masks are required upon entering the building and at all times throughout your rental**

Clients must furnish all their crew with masks. All PC employees or crew directly hired by PC including cleaning staff will be provided with PPE including masks. Catering and anyone touching shared equipment should wear gloves.

## **Cleaning and disinfecting**

Our cleaning crew will clean and disinfect at least once a day as directed by our stage manager. PC staff will systematically disinfect doorknobs and common surfaces. Doors will be propped open where possible. PC equipment that is rented for the day will be cleaned and disinfected before and after use.

## **Studios equipped with sanitation products at entrances and bathrooms**

Hand washing is required upon entering the facility, and frequently throughout the day. Hand sanitizer stations are placed in all studios. Hand soap and disposable paper towels will be placed next to every sink to facilitate frequent hand washing.

## **Signage to promote social distancing, hand washing, and mask wearing**

PC will provide prominent signage designed to remind cast and crew that the best prevention for spread of Covid19 is to wash your hands, wear a mask, avoid touching your face, and maintain social distancing.

## **No admittance for crew/personnel/guests with symptoms of respiratory illness, including fever or cough**

Client is responsible for pre-screening their crew and for compliance with all governmental directives, orders, rules, and mandatory quarantine requirements. Please take the appropriate measures to confirm that your staff can answer “no” to each of the following questions prior to their arrival at Production Central each day:

1. **Are you currently feeling unwell, have a fever, or flu-like symptoms?**
2. **Are you experiencing any symptoms of COVID-19 such as cough, shortness of breath or difficulty breathing, fever, chills, sore throat, muscle pain, or new loss of taste or smell?**
3. **Do you believe you may have been exposed to COVID-19 at any point in the past 14 days?**

